

# NEW MEXICO COMMUNITY SURVEY TIMELINE 2024

ACTIVITIES & DEADLINES	START	END	NOTES
DATA COLLECTION TRAINING	01/08/24	01/12/24	During this week PIRE conducts 1 live (recorded) training with “what’s new” content and office hours scheduled as needed. (Date of training TBD)
COMMUNITY PROTOCOLS DUE	01/22/24		Template shared by end of December 2023. Protocols can also be submitted earlier than due date.
PROTOCOL REVIEWS	01/23/24	02/02/24	Initial PIRE review, followed by SEOW. Communication with programs to finalize protocols based on feedback.
COMMUNITY-SPECIFIC SURVEY PROGRAMMING	02/02/24	02/13/24	Following protocol review, PIRE programs community-specific questions and modules, including translation.
BETA-TESTING ONLINE SURVEY	02/14/24	2/20/24	PIRE shares preview link with programs and evaluators to beta test the online survey for their county to ensure correct programming of county-specific items
DATA COLLECTION BEGINS	02/26/24		First week of close monitoring for glitches in platform or programming. PIRE will provide weekly tallies by county.
DATA COLLECTION ENDS	04/28/24		Data collection ends 4/28. Online survey is closed.
DATA FILES DUE	05/06/24		Data entry for paper survey collection <b>must be completed by this date</b>
DATA SETS TO EVALUATORS	06/01/24	06/15/24	PIRE sends cleaned data sets to local evaluators
R- REPORTS TO PROGRAMS	06/15/24	07/01/24	PIRE sends County-specific R-Reports to program staff & local evaluators